

Notes for the completion of an application for a Grant from the District Development Forum

The forum recognises that in the planning of certain training events that it is not possible to accurately determine the number of participants, where application is being made on a provisional basis (which may be necessary to determine if an event can take place) realistic estimates should be made following the canvassing of support amongst possible participants.

Notes: *(These refer to the question numbers)*

- 1. Your description needs to show whether this event is one that you are organising, or whether you are attending an event organised by someone else. If someone else is organising the event, it would be helpful to have a copy of any publicity relating to the event sent with the form. Please show the outcomes of the event; what is the aim of attending and what, as a result of the training will you be able to do or know that you do not now.*
- 2. To be successful, an application must fulfil the aims of the Forum. Please spend time thinking about how taking part in the event for which you are making an application will enable you to make and sustain Christians in the churches of the District.*
- 3. The list of attendees should include those who have expressed a willingness to attend – or an estimated number who may attend a local event, approval of a grant may be conditional upon there being sufficient support for a local event.*
- 4. The budget should include travel as well as accommodation costs, and also resources and materials that might be required.*
- 5. You will need to refer to mission statements agreed by your church or circuit, and also talk to those hoping to take part in order to ensure the event is appropriate both to the church and to participants.*
- 6. Please show the method you hope to use to assess the suitability and effect of the training. You might like to include ideas for future training that will develop that undertaken in this application.*

Thank you for your help

An evaluation questionnaire has been included with this application, it is not part of the application, but is intended to be of assistance to you and other participants in evaluating the success of the training.

As part of its commitment to the District the Forum reports to the Synod on grants which have been made, the making of any grant is therefore conditional upon the recipient providing written feedback on the usefulness and effectiveness of the training at three and six month intervals after the training has taken place.